



October 2, 2006

**SUBJECT: Mandatory ePASS Submissions**

**Dear Industry Clients:**

In a continuing effort to improve the oil and gas application process and access to oil and gas GIS spatial data, the Oil and Gas Commission (OGC) is requiring mandatory ePASS submissions for all Surface Rights Applications effective **Monday October 30, 2006**. All current ePASS submissions will conform to existing standards until this date.

The following Application types will require ePASS submissions in accordance with the OGC's Digital Shapefile Submission Standards and Requirements document -

[ftp://www.ogc.gov.bc.ca/outgoing/OGC\\_Data/ePASS\\_Documents/ePASS\\_Standards\\_Requirements.pdf](ftp://www.ogc.gov.bc.ca/outgoing/OGC_Data/ePASS_Documents/ePASS_Standards_Requirements.pdf) :

<b>Application Types</b>
Well Applications – New, Amendment, Field Change (Revisions to all)
Pipeline Applications – New, Amendment, Field Change (Revisions to all)
Other Applications – New, Amendment, Field Change (Revisions to all)
Section 8 Applications – New, Amendment, Field Change (Revisions to all)
Section 9 Applications – New, Amendment, Field Change (Revisions to all)
Facility Applications – New, Amendment, Field Change (Revisions to all)
Petroleum Access and Permanent Roads (inc PDR) – New, Amendment, Field Change (Revisions to all)
Geophysical Applications – New, Amendment, Final Plan (Revisions to all)

**ePASS Test Site**

To assist our industry clients, an ePASS Test submission site is now available through the OGC Test Website, with the new standards and requirements: <http://platypus.ogc.gov.bc.ca/>. This site will be run in parallel to the existing ePASS Submission system until October 30 to allow clients to freely test the standards and to become familiar with them. This is strictly a test site – no information submitted will be valid or used by the OGC in any way.

**Availability of Production ePASS Site**

To facilitate the upgrade of the OGC Production ePASS site, ePASS will be shut down from Friday, October 27 to Sunday, October 29. Please ensure that all submissions are entered prior to October 27 – as of October 30, all submissions must conform to the new standards.

**Important Documents/Links**

ePASS Digital Shapefile Submission Standards and Requirements

[ftp://www.ogc.gov.bc.ca/outgoing/OGC\\_Data/ePASS\\_Documents/ePASS\\_Standards\\_Requirements.pdf](ftp://www.ogc.gov.bc.ca/outgoing/OGC_Data/ePASS_Documents/ePASS_Standards_Requirements.pdf)

Shapefile Technical Description

[ftp://www.ogc.gov.bc.ca/outgoing/OGC\\_Data/ePASS\\_Documents/ESRI\\_Shapefile\\_Technical\\_Description.pdf](ftp://www.ogc.gov.bc.ca/outgoing/OGC_Data/ePASS_Documents/ESRI_Shapefile_Technical_Description.pdf)

ePASS Account Creation Procedures

[ftp://www.ogc.gov.bc.ca/outgoing/OGC\\_Data/ePASS\\_Documents/ePASS\\_Account\\_Creation.pdf](ftp://www.ogc.gov.bc.ca/outgoing/OGC_Data/ePASS_Documents/ePASS_Account_Creation.pdf)

OGC Test Website (to access ePASS Test)

<http://platypus.ogc.gov.bc.ca/>

OGC FTP Site (to access GIS data)

[ftp://www.ogc.gov.bc.ca/outgoing/OGC\\_Data/](ftp://www.ogc.gov.bc.ca/outgoing/OGC_Data/)

For further clarification and/or information, please contact:

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**Original Signed By: Ross Curtis**

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